

**Western Allegheny Community Library**

February 17, 2020

Meeting Minutes

**Attendance:** Loretta Hennemuth, Terri Conosciuto, Amy McDonald, Patty Giura, Pam Perry, Erin Carlisle, Tim O'Sullivan, Bill Stout, Barb Piskorik

**Call to Order:** Board meeting was called to order at 8:01pm by President Terri Conosciuto

**Adoption of Amended Agenda:** Motion was made to amend the agenda. Committee meetings were held tonight at 6:30 and 7:30 and all motions created during that time will be added to new business. Motion made by Bill and Erin seconded. All were in favor. Motion carries.

**Approval of minutes from previous meetings:** Motion made by Tim; Patty seconded. All were in favor. Motion carries

**Approval of Financials:** Amy is going to ask Marie to add budget to financials. Motion to approve financials made by Barb; Erin seconded. All were in favor. Motion carries.

**Library Director's Report:** "Adulting 101" continues to be a huge success for our library. The new circulation desk will be installed and should be ready for the week of Feb 27, 2020. Exciting! We are all encouraged to attend township meetings. There will be a Dine to Donate at Celebrations this week, with proceeds going to our library. A Biz Blast with the Airport Chamber of Commerce will be held at our library. Strategic Plan is now in motion again. State Report closes in March. Valentines Party boasted 86 children! Record numbers for this program. RAD has asked ACLA to put a hold on the new formula until 2021.

**Committee News and Reports:**

*Building and Grounds:*

Tom Meyers Plumbing has completed our drain project for the storage room and employee entrance. Community Room and storage room should be ready for moving items to original places. All final refurbishments will be complete from our flooding in both rooms. New Circulation Desk will be replaced this week. Roof project will be finalized in spring. HVAC will be finalized in spring as well.

*Finance Committee: see new business*

*Governance Committee: see new business*

*Personnel Committee: see new business*

*Development and Fundraising: Janet Kumpfmiller has accepted a part time position for Books and Brew which will be held April 30.*

**New Business:**

1. Board Book it is now charging \$600 per year. Finance committee is recommending that we keep Board Book it for \$600 for this year while Heather attempts to create something for next year. Previously, the usage has been at no charge. All were in favor. Motion carries.

2. *Terri motioned to allow Bill to explore the Facilities Shared Service and if it is sufficiently of benefit to the library, Bill can advise Amy to register our library. Tim seconded. All were in favor. Motion carries.*
3. *Finance is making a motion to amend the current Christmas bonus structure. It will be based on a new table. The bonus will be grossed up and paid on December 15. All were in favor. Motion carries.*
4. *Governance is making a motion to approve the following policies: Active Shooter and Financial Audit Policy. All were in favor. Motion Carries.*
5. *Personnel Committee is making a motion to create a staff appreciation line item in keeping with the strategic plan. All were in favor. Motion carries. Personnel made a motion to appoint Heather as the Emergency Director Successor as directed by the Library Director Succession Plan Procedure. All were in favor. Motion carries.*
6. *Personnel Committee is making a motion to move a professional staff person from part time to full time. All were in favor. Motion carries.*

***Motion made to adjourn by Bill at 8:56pm. All were in favor!***