



## Board Meeting Minutes: October 21, 2024

- I. Call to Order – called to Order at 6:32 p.m. by Skip Shemon
  - a. Attendance: Juliana, Mary Ann, Zac, Skip, Bob
  - b. Excused: Michele, Aleks, Kay
  - c. Absent: Erin
- II. Approval of Minutes – Motion to Approve –Mary Ann, 2<sup>nd</sup>- Zac, **Approved unanimously**
- III. Treasurer’s Report & Approval of Financials
  - a. As of 9/31, cash balance - \$63,905.14; American Funds, as of 10/20 - \$639,229.
  - b. Fundraising is at 120%, exceeding goal of \$100,000
  - c. Fall for Your Library raised \$73,225, an increase of \$13,588 from 2023
  - d. Motion to Approve Prior Month’s Financials - Zac; 2<sup>nd</sup> -Juliana; **Approved unanimously**
- IV. Director’s Report – Amy provided an update on staffing changes, Sunday hours, Love Your Library, outreach and programming
- V. Committee Updates
  - a. Governance – no report
  - b. Building and Grounds – update on next steps for parking lot reimbursement
  - c. Finance – no report
- VI. Old Business - note
- VII. New Business
  - a. Discussion and Vote to approve Sunday Hours – Starting in 2025 the library hours will adjust to M-Th 9am – 8pm and F-Su 9am to 1pm. Motion made by Skip, Juliana 2<sup>nd</sup>; **Approved unanimously.**
  - b. Discussion and Vote to approve policy changes as presented by Governance. **Approved unanimously.**
    - i. Computer and Internet Use Policy
    - ii. Document Retention Policy
    - iii. Conflict of Interest Policy
    - iv. Procurement Policy
    - v. Collection Development Policy
    - vi. Meeting Room Use Policy
    - vii. Request for Reconsideration Policy
    - viii. Media Inquiry and Response Protocols
    - ix. Circulation Policy
    - x. Table and Chair Rental Policy

xi. Vacation Policy

VIII. Adjournment

- a. Motion to Adjourn, Zac- 1<sup>st</sup>, Bob - 2<sup>nd</sup>; **Approved unanimously**; Adjourned at 7:48 p.m.