

Western Allegheny Community Library

May 17, 2021

Meeting Minutes

Virtual Attendance: (This meeting is being held in person and via ZOOM). Attendees included: Erin Carlisle, Patty Giura, Michele Conti, Tim O’Sullivan; Amy McDonald, Pam Perry, Mary Ann Wiesner and Skip Shemon. Via zoom included Barb Piskorik, and Zac Wassel

Call to Order: Board meeting was called to order at 7:18pm by President Erin Carlisle

Motion to approve minutes from April meeting: Barb, first; Mary Ann second. All were in favor. Motion carries

Motion to approve April Financials: Mary Ann first; Tim second. All were in favor. Motion carries Treasurers’ report; Treasurer Patty reported that there was nothing that she was questioning on the financials

Library Director’s Report: Amy met with Senator Devlin Robinson. He would like to partner with us in the future. Amy will participate in his ribbon cutting of his new office. We may need to purchase a new AED machine as ours is outdated and parts are not available anymore. Amy met with Dr. Nelson at WASD to discuss library cards for all in the school district. 3800 students in WA will get their library card in the beginning of the 2021-22 school year! Congrats to Amy for getting this program going! Vendor show raised over \$900. Library book sale raised over \$2500. Collier Township has asked us to bring our book bus to their community center this summer as they do not have a library of their own. Spring blood drive is May 26. Spring appeal has raised \$6,000 to date. FFYL is well on the way!

Committee News and Reports:

Building and Grounds: Chairperson Skip reported that the roof started today for the final repairs. They are repairing a 50x55 piece of the roof. We have discovered that there is a leak in the plumbing under the building next to the Backyard. Tom Meyers Plumbing is currently working to fix the leak. Skip is making a motion to have Tom Meyers Plumbing repair the leak and is currently estimating it could cost \$8,000 to \$10,000 utilizing funds from the checking account. Skip first, Michelle second. All in favor. Motion carries.

Finance Committee No report

Governance Committee: Chairperson Barb reported that the committee will be conducting a survey to discover board member statistics to aid in the process of board recruitment

Personnel Committee: Chairperson Pam reported that the Personnel Committee will be working on the following items: researching benefit plans and finalizing our Succession Planning for management.

New Business:

- a. **FFYL Updates** Things are moving along nicely for FFYL. Committees are meeting and plans are in place.

- b. **Line of Credit**— *The finance committee is recommending that the board secure a line of credit to help if there are emergency financial situations. After researching, the committee would like to use First Commonwealth Bank for this service and also ask the President, Erin Carlisle and the secretary, Pamela Perry to act as the official signers on the paperwork. Trustee, Patty made the motion and Trustee Mary Ann seconded. All were in favor of the motion. The motion carries.*
- c. **Vote on Treasurer** *Patty Giura is asking to step down as treasurer for the 2021 year. Erin is nominating Mary Ann Wiesner. All were in favor. Motion carries. Congrats Patty on your new free time!*
- d. **Discussion regarding CDC/PA Health Dept of Health Changes to masking mandates**—*Erin is making a motion to approve that we follow the guidelines set by the CDC. Skip first, Michelle seconded. All in favor. Motion carries.*

Adjournment: Our meeting adjourned at 8:48pm with a motion from Michelle. All agreed.