



WESTERN ALLEGHENY
COMMUNITY LIBRARY

Board Meeting Minutes: March 18, 2024

Attendees: Skip Shemon, Maryann Wiesner, Juliana Devere, Zac Wassel, Bob Mizwa, Kay Doddato, Erin Carlisle (via zoom)

Excused: Michele Conti, Aleksandra Kocelko

The meeting was called to order by VP, Skip Shemon, at 6:31 pm

Approval of Minutes from our last meeting (February 2024) – 1st Zac, 2nd Kay and unanimously approved. Motion carried.

Treasurer's Report (February 2024)

- We are on solid footing. \$184,776 cash value, \$200,000 in a four month CD, \$579,054 in investments.
- Motion to approve - 1st Skip, 2nd Bob and unanimously approved. Motion carried.

Directors Report

- Recent staff changes include Norene's departure, the hiring of Eastin and Stephanie, and the promotions of Elizabeth, Susan and Donna.
- Updates on using the collection agency for 4-6 months to obtain accurate data regarding the return of materials and/or fees.
- Amy started the legislative meetings to preface the financial asks for the coming year. So far she has met with Rep. Valerie Gaydos and has a meeting scheduled with Jeff King, Senator Robinson's Chief of Staff.
- eiNetwork will be offering libraries CyberSecurity Training. This training will be mandated for WACL employees (coming of a fishing attack).
- Fundraising is coming along well.
- The Historical Society is continuing to seek non-profit status. Additionally, they have received a sizeable donation from the Clinton Christmas Light Up.
- The Friends are taking over two of our outreach initiatives and have a book sale planned for April 25th-27th.

Committee Updates

- Governance – Amy presented reviewed updates made to the Room Rental Policy.

- Building & Grounds – Skip provided updates on the Driveway Project.
- Finance – MaryAnn summarized the meeting with Joe Pustover that occurred immediately before this Board meeting.

Old Business

- Amy reminded us about the upcoming Friends and Trustees Institute on Saturday, March 23rd. She will send out a reminder email.
- Kay shared information the Succession Plan proposal she had been sent from Strategy Solutions. She will reach out to see if Deb can present to the board at the next meeting.
- The Public Comment Policy was approved by the board via electronic vote on 2/27/2024.

New Business

- Vote to approve the updated Meeting Policy – 1st Kay, 2nd Juliana. Unanimously approved. Motion carried.
- Amy initiated a discussion about security measures in the library. This conversation was tabled until the next meeting, when all board members could be present. In the interim, she will reach out to the GardaWorld about replacing the staff entrance keypad.

Adjournment

- Zac made the motion, 2nd by MaryAnn. Motion was unanimously approved. Motion carried.
- Meeting adjourned at 7:39 pm