

Western Allegheny Community Library  
General Meeting  
September 17, 2018

The meeting was called order at 6:35 PM by President Tim O'Sullivan.

Present: Tim O'Sullivan, Ed Nalesnick, Erin Carlisle, Bill Stout, Patty Giura, Amanda Kirby, Amy McDonald, Terri Conoscuito, Loretta Hennemuth, and Barb Piskorik.

Excused: Pam Perry and Marilyn Walters

Bill moved and Patty seconded to approve the minutes. Motion carried.

President's Report: Tim commented on the Rain Garden (part of the Pollination Garden) in the Back-Yard Space. It was an Eagle Scout Project. He also gave an FFYL update and call for a final push to sell tickets.

Consent Agenda:

- Financial Reports: Patty pointed out that she noticed no receipt of a check from North Fayette in August, very little FFYL money was deposited in August since the event was later this year, and August was a three-pay month. Amanda clarified the Book Bus Budget.
- Statistical Report: Amanda explained that the number of programs in August were low since West A went back to school earlier this year.

Terri moved and Bill seconded to approve the consent agenda. Motion carried.

Strategic Plan: Amanda reported that the staff has been focusing on circulation and how it effects the other areas of the strategic plan. Bill asked that a discussion on developing a "Sustainable Funding Option" be placed on a future agenda.

Library Director's Report:

- Amanda has gotten quotes from both Tom Meyers and John Meyers for tapping into to the sewage as well as disabling the septic system. A discussion was held about other local plumber to contact for quotes.
- The roof will be replaced the 1<sup>st</sup> or 2<sup>nd</sup> week in October.
- Officer Mike Hayes of NF Police has suggested that we follow ALICE for an active shooter protocol. He will meet with Amanda soon to develop a plan for the library.
- Three Pilot Projects have developed out of the RAD Report.

Western Allegheny Community Library  
General Meeting  
September 17, 2018

- Virtual Staff Training
- Limiting Barriers to Check Out – Fines
- Jefferson Hills Foundation on Diversity and Inclusion.

Love Your Library: So far, we have received \$2600 in donations.

FFYL: Amy gave us an update and information for the event on Saturday.

Committee Reports:

- WAFEL – Ed talked about what they will be donating for Love Your Library, FFYL and Truck Touch. The Fall Book Sale will be November 15<sup>th</sup> to 17<sup>th</sup>.
- Fund Raising
- Building and Grounds: We were given updates on the roof, sewage and outside lighting.
- Governance: Executive Board elections will be in November. Erin and Terri's terms are up from North Fayette. Amanda will check with Findley to see whether Marilyn or Bill term is up.
- Finance: The 2019 Budget was presented. It will be voted on next month. The committee has worked hard to keep the Operational Budget under \$500,000. They have consulted with ACLA.
- Personnel

New Business: Terri moved and Barb seconded to proceed with online banking (bill paying) and obtaining a First Commonwealth Credit Card for the Library.

Meeting adjourned at 8:33 PM