

Western Allegheny Community Library

January 18, 2021

Meeting Minutes

Virtual Attendance: (This meeting is being held via ZOOM and in person due to COVID 19). In person attendees included: .Mary Ann Wiesner, , Amy McDonald, Patty Giura, Erin Carlisle, Tim O’Sullivan, Pam Perry, and welcome to our newest Findlay board member, Skip Shemon. Via ZOOM welcomed Barb Piskorik.

Call to Order: Board meeting was called to order at 6:36pm by President Erin Carlisle

Motion to approve minutes from December meeting: Tim first, MaryAnn, second. All were in favor. Motion carries

Motion to approve December Financials: Treasurer Patty shared the profit and loss statement from 2020. Surplus from 2020 will be shared between investments and next year’s budget. Motion to approve MaryAnn; second Tim second. All were in favor. Motion carries.

Library Director’s Report: Our Early Literacy Outreach Specialist, Gee Bolland created a virtual program that will be included in a book on virtual programming by the ALA. Congrats Gee! The program is called “Knitting for Knewbies”. The Board of Trustees so continues to be impressed by the things that are being achieved during these pandemic times! Effective today, all staff will return to the building on a more regular basis with the ultimate goal of being more in person as we still try to work as safely as we can within the confines of the pandemic restrictions. Two open positions on the board from North Fayette and Oakdale. Amy is working on plan for state aid. WACL Pops is also resuming in person visits this month. Again, we will be starting slowly as we navigate these waters. We will still offer the VITA tax services and are hoping to open our doors for Scout troops. We are the only library in the county that has an app!!! Our WACL staff continues to set the bar high for the county! We need to come up with ideas to replace our Books and Brew fundraiser. Despite COVID, our circulation is high! Still there are only 3 libraries that are totally open. Congrats to WACL staff for their diligence.

Committee News and Reports:

Building and Grounds: Chairperson Tim O’Sullivan reported a few things: North Fayette will repair our storm drains at the end of the driveway and is waiting for nicer weather. We are going to make certain that the roof is repaired during spring time to finalize this ongoing issue. G and W Roofing is the roofing company. There is one corner drain that needs to be repaired as well. Tim and committee will be focusing on these three issues.

Finance Committee: Chairperson Patty has no separate report this evening.

Governance Committee: Chairperson Barb has no report this evening.

Personnel Committee: Chairperson Pam has no report but lots to do this year!

Old Business: Energy Efficiency Upgrade presentation by Tim O’Sullivan This program would help us to upgrade our lighting both indoor and outdoor. This would save us money as we would utilize more energy efficient lighting. We would also combine the purchase of necessary HVAC units. Tim is making the motion to proceed with the Energy Efficiency Upgrade upon resolution of a few outstanding

questions. Amy is reaching out to necessary parties for the answers. If the answers are satisfactory, we will proceed with the approval of the motion. Skip seconded. All were in favor. Motion carries. Finance committee will discuss the repayment terms and recommend the best fit for our library budget.

New Business:

- A. **Meeting Structure for 2021** The plan for this year will be to have two committee meetings simultaneously before the monthly board meeting and the next two committee meetings will be held simultaneously before the next monthly board meeting. Erin will let us know which committees will meet which months.
- B. **Committee make up for 2021:** Finance –Patty (chair), Barb and MaryAnn. Governance – Barb (Chair); Skip and MaryAnn; Building and Grounds- Tim (chair); Skip and Pam; Personnel-Pam (Chair); Patty and Tim.
- C. **Loan Refinance Bid Proposal** We will begin to discuss the refinancing of our mortgage. Amy will provide the current terms of our mortgage and Finance will begin the process.

Motion to adjourn by Tim at 8:06pm