

Library Director's Report for May, 2017

Staff

- Heather, Norene, Laura and I are registered to talk a webinar about a new digital resource the library will be offering before it is available. The rest of the staff will be scheduled to take it over the next month.
- The library lost two staff members last month, Kelley Beeson accepted a job at another library and Erin Melbert returned to full time at her former employer. I have rearranged the circulation schedule, adding hours to existing staff and hiring a new Circulation Clerk, Laura Zottola. I have posted the Youth Services Department Head position and will interview in July.
- I attended an Employee Handbook Clinic presented by the Bayer Center of Nonprofits. I am currently working on adding policies we were missing and rewriting existing ones. I will submit for approval as they are completed.
- We had a staff meeting last week to discuss personnel changes and expectations for the summer.

Services & Programming

- April was a very busy month for the library. We hosted the three local preschools for our annual One Book Every Young Child Program, we celebrated National Library Week and National Poetry Month and we also our 4th annual Money Smart Week.
- The June 2nd Summer Learning Kick-Off is looking like it will be an exciting evening for all ages. We have various presenters and organizations attending to host a "booth". Please let me know if you will be able to attend, I would love to have all the board members there .
- The Friends book sale started this week. If you are able, please stop up and show your support for all they do.
- The library is scheduled to have the new computers installed on Friday, May 26 at 8 a.m. They are estimating that it should take a few hours. **I would like to open at 10 that day.**

Updates

- We met with Bob Grimm last week to discuss the Keystone Grant and go over the process. Based on what he said we are looking at least 6 months before construction starts. I reached out to Paul Cali at DRS and will meet with him next Wednesday at 10 am if anyone is available to attend. We will be going over the design plan for the Youth Services space.
 - The Backyard committee met and selected furniture for the Backyard. Our official public opening will be during the Kick-off on June 2nd. I have contacted the Chamber to see if they would host a ribbon cutting for us that day around 4. I am still waiting to hear back, but if so I would love to have as many board members there as possible.
- The Building & Grounds committee will be meeting on Monday to discuss updating the lighting in the library.
- We are still having some plumbing issues, Jim Meyer's Plumbing will be in Monday to address them.

Library Director's Report for May, 2017 Continued

• **ACLA & Einetwork**

- Representatives from ACLA and CLP met with the RAD board to discuss the upcoming audit. RAD explained that funding has leveled out and they are looking for ways the libraries could consolidate and centralize services to save money, but also on ways that they can ensure equitable service and experience across county libraries. At this point there is no timeline for when they will be selecting a consultant. The RAD board did seem excited about the opt-in cataloging and accounting services offered in the county. I think this is a good opportunity for us to look at what areas we might benefit from if consolidated.
- I attended the District Aid Negotiation meeting in April and the budget passed at the last LAC meeting.
 - There will be regional discussion about the Circulation Advisory Group recommendations for consistent patron messages. The LAC will vote at the June meeting.

Development

- Amy sent out Fall For Your Library Sponsorship letters, the goal is to secure 10 new sponsors this year.
- Donations from the spring mailing are starting to come in. We will also add an online campaign next week.
- Amy is working on lining up a sponsor for our Summer Learning Kick-off.
- I watched a webinar presented by Non-Profit Hub titled Non-profit Productivity. It highlighted areas to focus on during the typically slow fundraising months during the summer. We will be working on incorporating some of these ideas.

MONTHLY STATISTICS REPORT APRIL 2017

CIRCULATION

Materials (with BB)	5951
ILL's	31
Renewals	2832
TOTAL:	8783

PAGING LIST ITEMS

Items Lent	Not yet available
Items Borrowed	Not yet available

CIRCULATION USAGE BY MUNICIPALITY

Findlay	21.9%
North Fayette	48.2%
Oakdale	8.7%
All other areas	21.2%

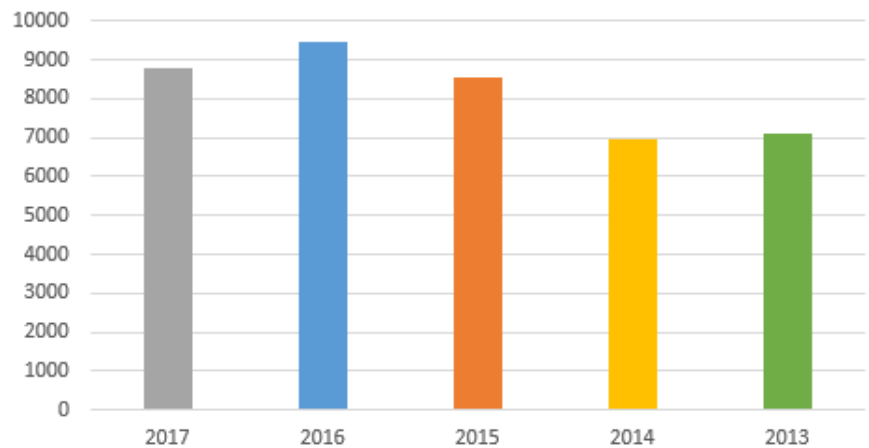
E-RESOURCES

Overdrive Circulation	<i>Not yet available</i>
e-book	938
e-audio	338
e-video	6
One Click	8
Zinio Magazines	42
Hoopla	158

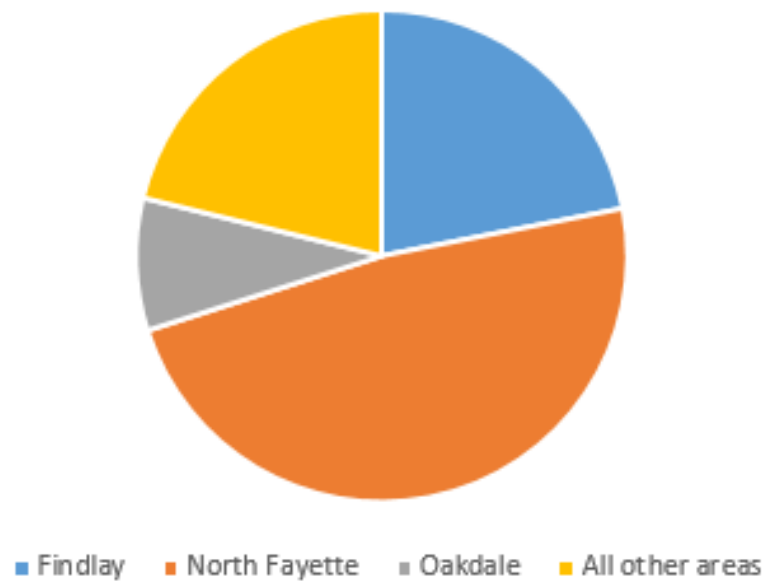
COMPUTER USAGE

PC	495
Laptops	30
WiFi Login	359
WiFi Minutes	45171

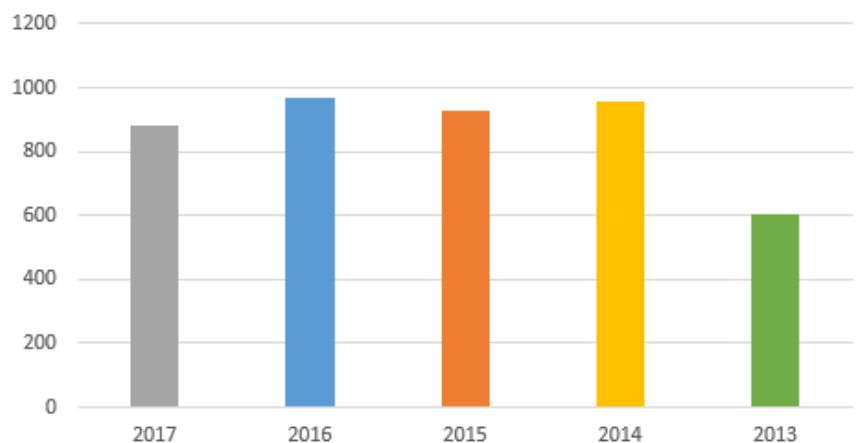
Circulation



April Circulation by Municipality



PC & Wifi Usage



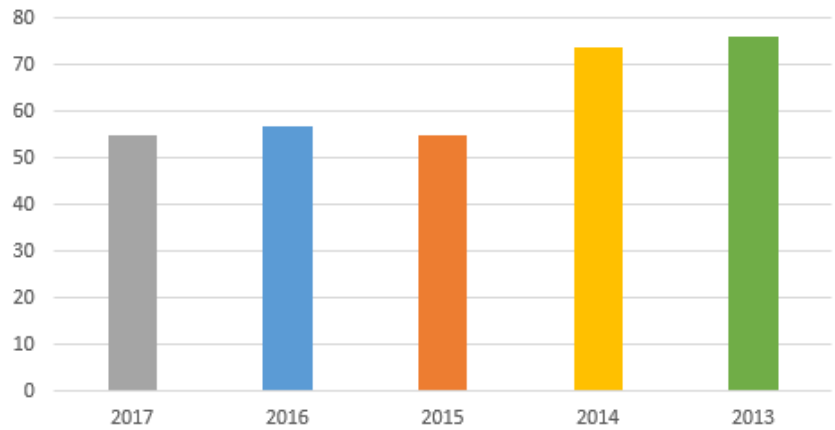
MATERIALS ADDED TO COLLECTION

	BOOKS	CD BKS	CD MUS	DVD'S	MAG	ELEC	MISC.	TOTAL
Adult	111	5	5	32	33	0	4	0
YA/MG	31	3	0	0	0	0	0	0
JUV	192	8	0	12	1	0	5	0
Book Bus	2	0	0	0	0	0	0	0
								444

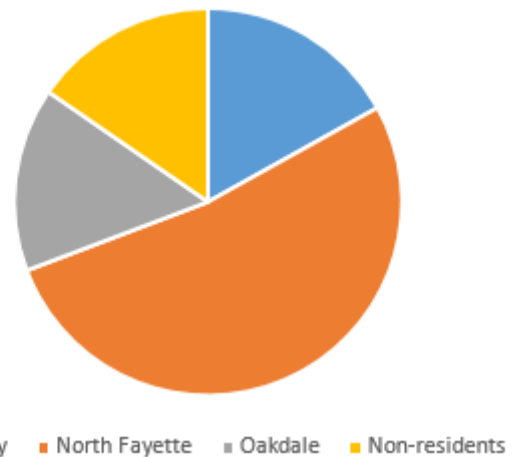
PARTON REGISTRATIONS

Findlay	11
North Fayette	34
Oakdale	10
Resident Total:	55
Non-residents	10
New Registration Total:	65
Previous Month Total*:	8210
Current Registration Total:	8275

April New Registrations



April Registration by Municipality



STATISTICS

Customers	6882
Reference Questions	512

ROOM USAGE

	Attendance
Community Room	71
Conference Room	149
Tutor Room	6
Garage	20

LIBRARY PROGRAMS

	# of Programs	Attendance
Children	22	448
Middle Grade/ Teen	9	91
Adult	23	799
Book Bus	9	202

April Programming

