

COMPUTER CLASSES @ Western Allegheny Community Library

As part of its mission to enhance literacy and learning in the community, the library periodically offers classes on various technologies, software, and services. Check our Calendar of Events at www.westernalleghenylibrary.org to search the most current listings and sign up today.

One-on-One Classes

If you need help with the computers, internet, software, equipment, or any other technology, library staff is happy to help on a limited basis. However, if you require more extensive assistance, an individual appointment must be scheduled ahead of time. These classes typically last 30 – 45 minutes and are available on a flexible schedule. Fill out the form below to request a one-on-one appointment.

Examples of Individual Classes:

- Basic Computer Use
- Microsoft Office (Word, PowerPoint, Excel, etc.)
- Social Media (Facebook, Pinterest, etc.)
- Internet Browsing or Websites
- Library Technology and Software
- Accessing Library eBooks or eMedia
- Using Smartphones, Tablets, or eReaders

***Please Note:** Completion of this form does not guarantee an appointment. A staff member will respond to your request as soon as possible to confirm scheduling. Also, such assistance is limited in nature and is not available for more extensive tutoring services or those requiring personal information, i.e. résumé writing, job searching, homework help, online shopping, legal research, etc. A staff member can refer you to an appropriate community resource in these areas.*

Western Allegheny Community Library, 181 Bateman Road, Oakdale, PA 15071

Individual Appointment Request Form

Today's Date: _____

Name: _____

Phone Number: _____

Requested Topic (see above examples): _____

Are you planning to use a library computer or your own personal device for the class?

Library Computer _____

Personal Device (specify type, i.e. laptop, iPhone, Kindle) _____